**Adding Value Through Strategic Coordination of Live In-Person Training and Online Training**

*For this worksheet, only complete the first column of each section as we talk through the session, you will go back and complete the rest of the table when we develop the action plan at the end of the session.*

1. Identify rules, assumptions, grey areas, etc. that are perceived as obstacles in your training area.

|  |  |
| --- | --- |
| Obstacle | Rank |
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|  |  |

1. What are you doing to add value to Live Programs?

|  |  |  |
| --- | --- | --- |
| Method | Support Outcomes | Add Value |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |

1. What are you doing to add value to Online Programs?

|  |  |  |
| --- | --- | --- |
| Method | Support Outcomes | Add Value |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |
|  | Yes/No | Yes/No |

1. What current technologies are underutilized within your organization?

|  |  |  |
| --- | --- | --- |
| Technology | Underutilized Function | Opportunity to Utilize |
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|  |  |  |
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1. What strategy could you implement now to start adding value to your training programs?

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1. What is your plan to implement this strategy?

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Specific | Measurable | Attainable | Relevant | Time-Bound |
|  |  |  |  |  |